

# HILL LEE & SCOTT

Lawyers & Notary

## Notarial Services

Brian Palliser is a Notary Public and can provide Notarial services by appointment.

### Overview

A Notary Public can certify a client's signature. This is normally a requirement when documents need to be sent overseas.

A Notary Public is able to certify or warrant the truth of documents brought before him. These documents can often be copies of originals or documents that have been translated from another language.

### Service Offered

A Notary may:

- Authenticate the execution of documents
- Vouch for the identity of clients and their witnesses
- Administer oaths, take declarations or swear affidavits and
- Protest or note Bills of Exchange.

### Costs

The minimum fee is NZ\$25 and the hourly charge rate is NZ\$250 (plus Goods and Services Tax) plus disbursements (payments the Notary may make on your behalf) being extra.

Considerable time and expense can be saved if you supply, before any consultation, the originals or exact photocopies of:

- All documents to be notarised
- All correspondence or forms of instructions that relate to the service that is to be performed
- Identification evidence. A current passport is preferred but a Photo Driver's Licence or Identification Card may suffice.
- Documents to be notarised should not be bound as they may have to be rebound with a covering Notarial Certificate.

### Appointments

Please contact Brian Palliser at the Christchurch office 03 379 7780 or mobile 021 324 315.

Email: [bpalliser@hlslegal.co.nz](mailto:bpalliser@hlslegal.co.nz)

Hill Lee & Scott, Level 1, 36 Sir William Pickering Drive, Christchurch

Office hours for Brian Palliser are 7:30am to 4:30pm. Appointments outside these hours may be available by arrangement.